

**City of New York  
BUSINESS INTEGRITY COMMISSION  
Job Vacancy Notice**

<b>Civil Service Title:</b> ASSOCIATE FRAUD INVESTIGATOR	<b>Level:</b> 01
<b>Title Code No:</b> 31118	<b>Salary:</b> \$50,702 - \$76,924
<b>Office Title:</b> ASSOCIATE FRAUD INVESTIGATOR	<b>Work location:</b> 100 Church St., New York, NY
<b>Division/Work Unit:</b> Investigations Unit	<b>Number of Positions:</b> 4
<b>Job Description:</b>	
<p>NYC Business Integrity Commission, a law enforcement and regulatory agency, seeks four candidates for Associate Fraud Investigator positions with at least 10 years sworn law enforcement experience in police enforcement or investigative work to conduct criminal, civil and regulatory investigations related to the private carting industry and wholesalers and businesses in the public wholesale markets. Training and experience must include but not be limited to: executing search and arrest warrants, conducting interviews, preparing detail reports, ability to develop, collect and analyze intelligence information, conducting surveillance, knowledge and use of information technology such as electronic surveillance equipment, knowledge of the criminal justice system, maintaining and cultivating and working with confidential informants. Knowledge and experience in organized crime a must. Knowledge and experience of the private carting industry and public wholesale markets preferred.</p>	
<b>Qualification Requirements:</b>	
<ol style="list-style-type: none"> <li>1. A four-year high school diploma or its educational equivalent approved by a State's department of education or a recognized accrediting organization and five years of satisfactory, full-time experience, acquired within the United States in one or a combination of the following: performing investigations involving criminal and/or fraudulent activities; evaluating credit histories; searching for assets; and/or researching, compiling and/or locating evidence or information in order to build a case or uncover activities of criminal, corrupt, unlawful or unethical nature involving public or private funds, one year of which shall have been in a supervisory or administrative capacity; or</li> <li>2. An associate degree or 60 semester credits from an accredited college, including or supplemented by 12 semester credits from an accredited United States college in criminal justice, forensic auditing, forensic science, police science, criminology, criminal justice administration and planning, and/or law or related field and three years of satisfactory, full-time experience as described in "1" above, one year of which shall have been in a supervisory or administrative capacity; or</li> <li>3. A baccalaureate degree from an accredited college and two years of satisfactory, full-time experience as described in "1" above, one year of which shall have been in a supervisory or administrative capacity; or</li> <li>4. Education and/or experience equivalent to "1", "2", or "3" above. However, all candidates must have at least a four-year high school diploma or its educational equivalent and have one year of supervisory or administrative experience in the areas described in "1" above. Undergraduate college credit can be substituted for experience on the basis of 30 semester credits, from an accredited college, including or supplemented by 6 semester credits in the areas described in "2" above for one year of experience.</li> <li>5. <b>NYC residency required within 3 months of appointment.</b></li> </ol>	
<b>Essential Skills:</b>	
<ul style="list-style-type: none"> <li>• Knowledge of organized crime a must.</li> <li>• At least 10 years of law enforcement experience.</li> <li>• Knowledge of criminal law and of the criminal justice system.</li> <li>• Knowledge and use of information technology such as electronic surveillance equipment.</li> <li>• Strong oral and written communication skills.</li> <li>• Strong organizational skills.</li> <li>• Self-motivated.</li> <li>• Able to work various shifts and hours as required.</li> </ul>	
<b>To Apply:</b>	
<p><b>City employees:</b> <a href="https://a127-ess.nyc.gov/psp/prdcss/?cmd=login">https://a127-ess.nyc.gov/psp/prdcss/?cmd=login</a></p> <p><b>Non-City candidates:</b> <a href="https://a127-jobs.nyc.gov/">https://a127-jobs.nyc.gov/</a></p>	
<b>And to</b>	
<p><b>Human Resources Department New York City Business Integrity Commission 100 Church Street, 20<sup>th</sup> Floor New York, NY 10007 FAX: 212-676-2846 <a href="mailto:hresources@bic.nyc.gov">hresources@bic.nyc.gov</a></b></p>	
<b>Post Date:</b> 6/25/14	<b>Post Until:</b> Filled
<b>JVN: 831-14-087</b>	