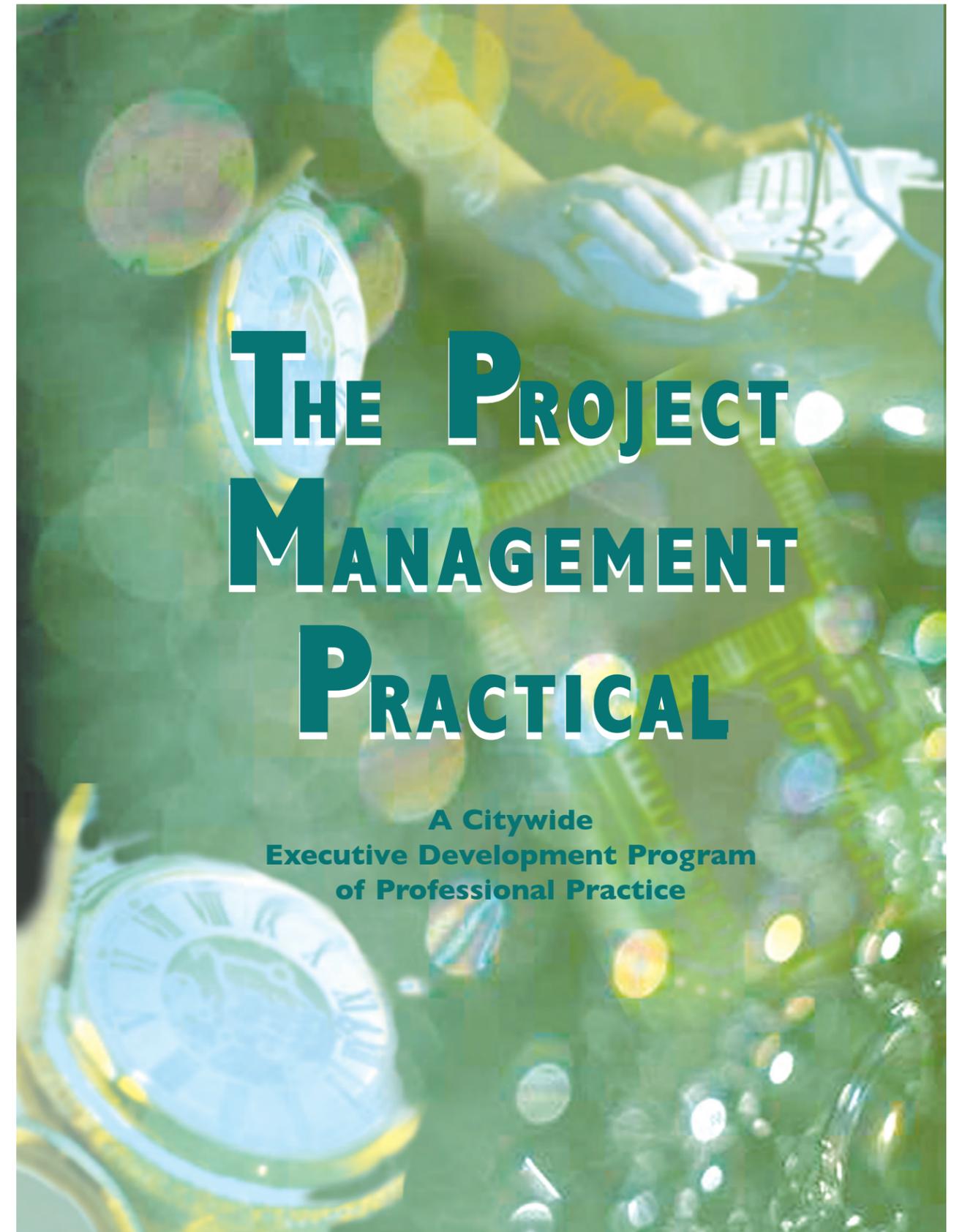


## The Project Management Practical

NYC Department of Citywide Administrative Services  
Municipal Building, 1 Centre Street, Room 2445, New York, NY 10007  
(212) 669-3615  
[nyc.gov/executivedevelopment](http://nyc.gov/executivedevelopment)



**NYC**

Michael R. Bloomberg  
Mayor

**Citywide  
Administrative  
Services**

Edna Wells Handy  
Commissioner

**Citywide  
Organizational & Executive  
Development Programs**



## THE PROJECT MANAGEMENT PRACTICAL

A CITYWIDE EXECUTIVE DEVELOPMENT PROGRAM OF PROFESSIONAL PRACTICE

**Overview:** The Project Management Practical introduces City managers to the most realistic and applied aspects of project management. The curriculum is based on Project Management Institute (PMI) guidelines – the industry standard – and is designed to support a range of project management challenges. In addition to classroom study, participants will have the opportunity to engage in expeditionary learning, where they will visit with City project managers experienced in leading large-scale City initiatives. As with all Citywide Executive Development Programs, emphasis will be placed on building professional networks and developing collaborative relationships.

**Faculty:** The program is conducted in partnership with the City University of New York's (CUNY) School of Professional Studies. Instructors have both extensive teaching and project management experience, and are certified by the Project Management Institute as Project Management Professionals (PMP's). In addition, City project managers will share their expertise throughout the program.

**Audience:** The Project Management Practical is designed for managers and senior-level professionals from a variety of disciplines. Participants are generally those who: seek to develop recognized project management skills to apply within their current work environment, and/or those who wish to develop a degree of project management versatility so that they may collaborate effectively with others responsible for project implementation.

**Timeframe and Fee Structure:** Sessions will be held once a week, for 8-10 weeks, between April-June, 2011. The program will be headquartered at 2 Washington Street, where class will generally be conducted.

Agencies will be assessed a minimal fee of \$1,200 for each candidate chosen to participate.

### Core Project Management Curriculum:

#### Project Organization & Clarification

- Establishing Project Organization
- Clarifying Project Requirements
- Identifying Constraints & Guidelines
- Developing Commitment

#### Project Planning

- Task Breakdown & Structure
- Project Activities
- Fulfilling Project Objectives
- Risk Management
- Project Kick-off

#### Project Execution

- Managing Consultant Relationships
- Project Reporting & Communication
- Applying Project Metrics
- Change Management
- Project Closure

**Contact Information:** For information about The Project Management Practical or other Executive Development opportunities, contact us at:

**212-669-3615**  
**nyc.gov/executivedevelopment**

**Citywide Organizational & Executive Development Programs**  
**Department of Citywide Administrative Services**  
**One Centre Street, Room 2445**  
**New York, NY 10007**