



THE CITY OF NEW YORK
DEPARTMENT OF CITYWIDE
ADMINISTRATIVE SERVICES
APPLICATIONS CENTER
18 WASHINGTON STREET
NEW YORK, NY 10004

REQUIRED FORMS
APPLICATION FORM
EDUCATION AND EXPERIENCE TEST PAPER
FOREIGN EDUCATION FACT SHEET (IF APPLICABLE)

MICHAEL R. BLOOMBERG
Mayor

MARTHA K. HIRST
Commissioner

**NOTICE
OF
EXAMINATION**

**BRIDGE OPERATOR
Exam. No. 6082**

WHEN TO APPLY: From: June 6, 2007 APPLICATION FEE: \$30.00
To: June 26, 2007 Payable only by money order to DCAS (EXAMS)

WHAT THE JOB INVOLVES: At Assignment Level I: Bridge Operators, under direct supervision, assist in the operation, care and maintenance of a movable bridge. They operate traffic light signals and traffic gates; assist the Bridge Operator at Assignment Level II by signaling to open and close the bridge at the approach and the passing of vessels; report any malfunctions and/or obstructions that would hamper bridge operation; patrol bridge and bridge approaches and report to the Bridge Operator at Assignment Level II or Bridge Operator-in-Charge unusual incidents or newly found defects in the bridge structure; sweep and clean roadways, footwalks, pits, bridge houses and engine rooms; clean navigation and gate lights/lenses, as necessary; operate snow plows and blowers; remove snow and ice from roadways and footwalks; spread sand on icy roadways to prevent accidents; operates sump pumps as needed; assist in directing traffic and report auto accidents; may operate the bridge in emergencies; drive a motor vehicle to and from various bridges to assist in performing opening; keep records; and perform related work.

Special Working Conditions: Bridge Operators will be required to work shifts including nights, Saturdays, Sundays, and holidays. Bridge Operators also will be required to work at multiple locations and perform work assignments based on operational needs.

Some of the physical activities performed by Bridge Operators and environmental conditions experienced are: working outdoors in all types of weather; lifting material and/or debris weighing up to 80 pounds; climbing and descending stairs or ladders as high as 80 feet in all types of weather; walking or crawling along catwalks on the bridge over water for approximately 25 feet; may be required to manually operate span locks and tail locks in order to remove safety covers over water on catwalk; may have to remove bird droppings on bridge structure using appropriate tools and/or equipment.

(This is a brief description of what you might do in this position and does not include all the duties of this position.)

THE SALARY: The current minimum salary is \$27,558 per annum. This rate is subject to change. There are two assignment levels within this class of positions. Appointments will be made to Assignment Level I. After appointment, employees may be assigned to the higher assignment level at the discretion of the agency.

HOW TO APPLY: If you believe that you meet the requirements in the "How to Qualify" section, refer to the "Required Forms" section below for the forms that you must fill out. Return all completed forms and the application fee to DCAS Applications Section, 1 Centre Street, 14th floor, New York, NY 10007 **by mail only**. DCAS will not accept applications in person from candidates.

HOW TO QUALIFY: Education and Experience Requirements: By the **last day of the Application Period** you must have a four-year high school diploma or its educational equivalent and one of the following:

1. one year of full-time satisfactory mechanical or electrical experience in the operation, maintenance and/or repair of one or a combination of the following: industrial equipment, construction equipment or movable bridges; or
2. one year or 150 hours of technical education in the electrical or mechanical field acquired in a trade school, technical school or vocational high school approved by a state's Department of Education or comparable government agency.

You are responsible for determining whether or not you meet the qualification requirements for this examination prior to submitting your application. If you are marked "Not Qualified," your application fee will not be refunded and you will not receive a score.

Driver License Requirement: You must possess a motor vehicle driver license valid in the State of New York at the time of appointment. If you have moving violations, license suspension(s) or an accident record, you may

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be disqualified. This license must be maintained for the duration of your employment.

Medical Requirement: Medical guidelines have been established for the position of Bridge Operator. You will be examined to determine whether you can perform the essential functions of the position of Bridge Operator. Where appropriate, a reasonable accommodation will be provided for a person with a disability to enable him or her to take the examination, and /or to perform the essential functions of the job.

Drug Screening Requirement: You must pass a drug screening in order to be appointed.

Residency: City residency is required for this position. You must be a City resident within ninety days of the date you are appointed to this position if you begin City service as a result of this examination, or you are currently a City employee and you began City service on or after September 1, 1986.

English Requirement: You must be able to understand and be understood in English.

Proof of Identity: Under the Immigration Reform and Control Act of 1986, you must be able to prove your identity and your right to obtain employment in the United States prior to employment with the City of New York.

REQUIRED FORMS:

- 1. Application for Examination:** Make sure that you follow all instructions included with your application form, including payment of fee. Save a copy of the instructions for future reference.
- 2. Education and Experience Test Paper:** Write your social security number in the box at the top right side of the cover page, and the examination title and number in the box provided. Fill out Sections **A, B and C**. This form must be filled out completely and in detail for you to receive your proper rating. Keep a copy of your completed Education and Experience Test Paper for your records.
- 3. Foreign Education Fact Sheet (Required only if you need credit for your foreign education in this examination):** If you were educated outside the United States, you must have your foreign education evaluated to determine its equivalence to education obtained in the United States. The services that are approved to make this evaluation are listed on the Foreign Education Fact Sheet included with your application packet. When you contact the evaluation service, ask for a "**document-by-document**" (**general**) evaluation of your foreign education. You must have one of these services submit its evaluation of your foreign education directly to the Department of Citywide Administrative Services no later than eight weeks from the last date for applying for this examination.

THE TEST: Your score will be determined by an education and experience test. You will receive a score of 70 points for meeting the education and experience requirements listed above. After these requirements are met, you will receive credit up to a maximum of 100 points on the following basis:

Additional Credit:

1. Three points will be given for each year of full-time satisfactory mechanical or electrical experience in the operation, maintenance and/or repair of one or a combination of the following: industrial equipment, construction equipment or movable bridges.
2. Three points will be given for each year or 150 hours (in full-time attendance) in a trade school, technical school or vocational high school with a major concentration in the electrical or mechanical field.

You will receive a maximum of one year of experience credit for each year you worked. If you have any of the above experience on a part-time basis, it will be credited according to the equivalent percent of full-time experience. Education or experience used to meet the minimum requirements cannot be used to gain additional credit.

Education and experience must be obtained by **the last day of the application period**.

THE TEST RESULTS: If you pass the education and experience test, your name will be placed in final score order on an eligible list and you will be given a list number. You will be notified by mail of your test results. If you meet all requirements and conditions, you will be considered for appointment when your name is reached on the eligible list.

ADDITIONAL INFORMATION:

Application Receipt: You will be mailed a receipt within three months of the last date of the application period. If you do not receive this item, write to this agency, Attention: Examining Service Section, 1 Centre Street, 14th floor, New York, NY 10007 to request verification that your application was received. Include your social security number and the examination number and title in your request.

The General Examination Regulations of the Department of Citywide Administrative Services apply to this examination and are part of this Notice of Examination. They are posted and copies are available in the Applications Center of the Division of Citywide Personnel Services, 18 Washington Street, NY, NY.

The City of New York is an Equal Opportunity Employer.
Title Code No. 91110; Bridge Operation Occupational Group

For information about other exams, and your exam or list status, call 212-669-1357.
Internet: nyc.gov/html/dcas