

# 2016 NYC SUMMER INTERNSHIP PROGRAM

## AGENCY NAME

DEPARTMENT OF SANITATION

## DIVISION

DSNY/BUREAU OF RECYCLING AND SUSTAINABILITY

ADDRESS1 44 BEAVER STREET

ADDRESS2 NEW YORK, NY 10004

CONTACT NAME Brett Mons

E-MAIL summerinterns@dsny.nyc.gov

PHONE

FAX

### AGENCY DESCRIPTION (Max characters 3000)

The NYC Department of Sanitation (DSNY) promotes a healthy environment through efficient management of the City's solid waste and environmentally sound long-range planning to handle New Yorkers recycling and garbage. DSNY is the world's largest sanitation department, collecting more than 10,500 tons of residential and institutional garbage and 1,760 tons of recyclables every day. DSNY also clears litter, snow and ice from some 6,000 miles of streets, removes debris from vacant lots and clears abandoned vehicles from City streets.

### UNIT DESCRIPTION (Max characters 1000)

The Bureau of Recycling and Sustainability (BRS) plans, implements, promotes, and evaluates DSNY's recycling, reuse, and waste prevention programs. The Bureau runs programs, conducts research, facilitates trainings and site visits; participates in public events; develops and deploys educational materials and social media campaigns to help residents, schools, agencies and institutions, and businesses sustainably manage their waste.

### POSITION TITLE (Max characters 100)

DSNY-011 - Sustainability - Commercial Outreach (5)

### INTERNSHIP RESPONSIBILITIES (Max characters 1500)

Under the supervision of BRS staff, these interns will perform site visits, outreach, and field observations related to commercial recycling and organics.

Duties will include one or more of the following:

- Perform public outreach about commercial recycling rules such as tabling, giving presentations, and engaging business owners at events
- Administrative work as needed
- Perform site visits at storefront businesses, office buildings, manufacturers, hotels and other businesses throughout all 5 boroughs of NYC
- Record data on filed collection sheets or in handheld devices and take photos
- Transfer field data into MS Excel spreadsheets and a program specific database.

**QUALIFICATIONS/SPECIAL SKILLS/AREA OF STUDY (Max characters 1500 )**

As of June 2016, prospective intern must be a student matriculated in a college or be a recent graduate (winter/Spring)

Work may require some early morning, evening, and weekend work.

**APPLICATION PROCESS (Max characters 700 )**

Email resume and brief cover letter indicating the title of the position to [summerinterns@dny.nyc.gov](mailto:summerinterns@dny.nyc.gov)

**SALARY RANGE**

\$433.50 per week

Internship may be used to fulfill college credit requirement

**ADDITIONAL INFORMATION / COMMENTS (Max characters 700 )**

Assignments will begin tentatively on June 6 and last between 10 and 13 weeks.

DSNY-011-Sustainability - Commercial Outreach Undergraduate Interns (5)