

# 2016 NYC SUMMER INTERNSHIP PROGRAM

AGENCY NAME

DEPARTMENT OF SANITATION

DIVISION

DSNY/BUREAU OF RECYCLING AND SUSTAINABILITY

ADDRESS1 44 BEAVER STREET

ADDRESS2 NEW YORK, NY 10004

CONTACT NAME Samantha MacBride

E-MAIL summerinterns@dsny.nyc.gov

PHONE

FAX

## AGENCY DESCRIPTION (Max characters 3000)

The NYC Department of Sanitation (DSNY) promotes a healthy environment through efficient management of the City's solid waste and environmentally sound long-range planning to handle New Yorkers recycling and garbage. DSNY is the world's largest sanitation department, collecting more than 10,500 tons of residential and institutional garbage and 1,760 tons of recyclables every day. DSNY also clears litter, snow and ice from some 6,000 miles of streets, removes debris from vacant lots and clears abandoned vehicles from City streets.

## UNIT DESCRIPTION (Max characters 1000)

The Bureau of Recycling and Sustainability (BRS) plans, implements, promotes, and evaluates DSNY's recycling, reuse, and waste prevention programs. The Bureau runs programs, conducts research, facilitates trainings and site visits; participates in public events; develops and deploys educational materials and social media campaigns to help residents, schools, agencies and institutions, and businesses sustainably manage their waste.

## POSITION TITLE (Max characters 100)

DSNY-013 - Sustainability - Research and Operations (2)

## INTERNSHIP RESPONSIBILITIES (Max characters 1500)

Under the supervision of BRS staff, these interns will perform outreach, field observations, participation surveys, and waste audits related to BRS programs.

Duties will include one or more of the following:

Undergraduate:

- Perform public outreach such as tabling, flyering, and engaging residents on the street
- Outreach to local businesses
- Observe curbside waste set-outs.
- Assist facilitation of focus groups and surveys
- Collect waste samples at selected sites.
- Record data on field collection sheets, take photos, as instructed by supervisor.
- Transfer field data into MS Excel spreadsheets.

## QUALIFICATIONS/SPECIAL SKILLS/AREA OF STUDY (Max characters 1500)

As of June 2016, prospective intern must be a student matriculated in a college or be a recent college graduate (Winter/Spring).

Work may require lifting objects of 30 pounds or more, sorting through bags of waste, getting fingerprinted by Department of Education and some early morning or evening work

**APPLICATION PROCESS (Max characters 700 )**

Email resume and brief cover letter indicating the title of the position to [summerinterns@dsny.nyc.gov](mailto:summerinterns@dsny.nyc.gov)

**SALARY RANGE**

\$433.50 per week

Internship may be used to fulfill college credit requirement

**ADDITIONAL INFORMATION / COMMENTS (Max characters 700 )**

Assignments will begin tentatively on June 6 and last between 10 and 13 weeks.

DSNY-013-Sustainability - Finance and Administration Undergraduate Intern

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