

# 2016 NYC SUMMER INTERNSHIP PROGRAM

## AGENCY NAME

**FDNY**

## DIVISION

**Bureau of Fire Prevention**

**ADDRESS1** 9 MetroTech Center, Brooklyn, NY 11201

**ADDRESS2**

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**FAX**

## AGENCY DESCRIPTION (Max characters 3000)

As first responders to fires, public safety and medical emergencies, disasters, and terrorist acts, the FDNY protects the lives and property of New York City residents and visitors. The Department advances public safety through its fire prevention, investigation and education programs. The timely delivery of these services enables the FDNY to make significant contributions to the safety of New York City and homeland security efforts.

## UNIT DESCRIPTION (Max characters 1000 )

The Bureau of Fire Investigation (BFI), under the direction of the Chief Fire Marshal, is responsible for investigating the origin and cause of all complex, fatal and suspicious fires. BFI also performs criminal investigations into all arsons and fire-related crimes as well as enforcing administrative law. In addition to its investigative responsibilities, BFI provides security/force protection for FDNY critical infrastructure, property and personnel, and is in charge of issuing employee ID cards and badges.

## POSITION TITLE (Max characters 100)

SUMMER COLLEGE INTERN

## INTERNSHIP RESPONSIBILITIES (Max characters 1500 )

The interns will be exposed to the administration of the FDNY BFI's day to day operations. The interns will assist in and learn about security and access control systems used to provide security to FDNY personnel and facilities. The selected interns will also be exposed to dealing with inquiries from the public regarding fire investigation and other FDNY business. The interns will ride along with BFI Unit Commanders, Supervising Fire Marshals, and Fire Marshals, observing as they conduct investigations.

## QUALIFICATIONS/SPECIAL SKILLS/AREA OF STUDY (Max characters 1500 )

Undergraduate student pursuing a Criminal Justice degree or degree in Fire Science with an interest in the FDNY  
Proficiency in MS Office programs  
Good communication and interpersonal skills  
Selected individuals must be able to maintain a high level of confidentiality

## APPLICATION PROCESS (Max characters 700 )

All applicants must email contact person above, providing cover letter, resume, **and listing internship position FDNY-014 in the email and on cover letter.**

**SALARY RANGE**

Unpaid

Internship may be used to fulfill college credit requirement

**ADDITIONAL INFORMATION / COMMENTS (Max characters 700 )**

Undergraduate interns must be currently enrolled in an accredited college or university.

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