



NYC DEPARTMENT OF ENVIRONMENTAL PROTECTION

Asbestos Control Program

59-17 Junction Boulevard, 8th Floor, Corona, NY 11368-5107

INSTRUCTION SHEET FOR THE ACP8 FORM (ASBESTOS PROJECT AMENDMENT FORM FOR ACP 7 FORM)

Modifications of or deviation from the information provided in any asbestos notification submitted to the New York City Department of Buildings or the New York City Department of Environmental Protection (DEP) must be reported in writing directly to the DEP.

A notification may be modified no more than twice. A notification is valid for one year from the date of original filing.

A modification is valid only if it is received by the DEP prior to the previously filed date of completion, except for start date changes that must be received by the original start date. Thereafter, a new notification submitted directly to the DEP will be required.

Enter the information as specified:

Enter the ACP7 TRU or Department of Buildings Number as it appears on the upper right corner of the previously submitted ACP7.

Enter the complete facility address, borough and zip code.

Enter the date of the original notification submittal. Enter the DEP variance number if applicable. Indicate whether the ACP7 has previously been amended and if so specify the date. Enter the original start and completion dates as specified in the submitted ACP7 form, line 24.

Only the building owner may amend Items IV and V. The original applicant or building owner may amend all other items. An original signature is required.

For the remainder of the form, indicate at the appropriate item only the information that is being **changed**. The item numbers on this form correspond to the item numbers on the ACP7 form.

Only changes in item 24 of the ACP7 Form may be faxed to the Department.

For additional information on completion of these specific line items, please refer to the [Instruction Sheet for the ACP7 Form](#).

NOTE: Only typewritten forms will be accepted. To facilitate this, you can fill out the form fields directly in Acrobat and print out the result.