

**City of New York
DEPARTMENT OF ENVIRONMENTAL PROTECTION
Citywide Job Vacancy Notice**

Civil Service Title: Computer Systems Manager	Level: M2
Title Code No: 10050	Annual Salary: \$54,740 / \$59,032 - \$146,276
Office Title: PMIS Systems Manager/Technical Architect	Work Location: 59-17 Junction Blvd., Flushing, NY -10 th Floor
Division/Work Unit: Office of Information Technology	Number of Positions: 1
Hours/Shift: 35 Hours per Week/Day	Agency Tracking #: N/A

Job Description

The Department of Environmental Protection's (DEP) Bureau of Engineering Design & Construction (BEDC) currently has \$10B of active construction contracts and another \$3B of planning and design contracts under the responsibility and management of the bureau. The projects that BEDC is implementing allows DEP as a whole to continue to operate and maintain an exemplary water supply system to deliver more than 1.1 billion gallons/day of the highest quality drinking water to NYC and upstate residents, and a wastewater conveyance and treatment system capable of processing over 1.3 billion gallons of wastewater per day to protect the environment of the City's surrounding waterways. The Project Management Information System (PMIS) Systems Manager will be responsible for overseeing the implementation and rollout of the PMIS, which tracks project cost and schedule performance of various BEDC projects. PMIS is built on an MS SharePoint, Windows server and MS SQL database platform with a complex integration to various other IT systems. The selected candidate will work closely with BEDC staff, develop a complete understanding of the bureau's functional requirements and identify non-functional system requirements; will lead a group of information technology staff and collaborate with other groups within DEP's Office of Information Technology to provide the necessary leadership to drive an information technology solution that supports BEDC's business needs. Additionally, the selected candidate will manage and provide necessary oversight for all of BEDC's other information technology projects and upcoming initiatives as appropriate.

Qualification Requirements

1. A master's degree in computer science from an accredited college and three years of progressively more responsible, full-time, satisfactory experience using information technology in computer applications programming, systems programming, computer systems development, data telecommunications, database administration, planning of data/information processing, user services, or area networks. At least 18 months of this experience must have been in an administrative, managerial or executive capacity in the areas of computer applications programming, systems programming, computer systems development, data telecommunications, data base administration, or planning of data processing or in the supervision of staff performing these duties; *or*
2. A baccalaureate degree from an accredited college and four years of experience as described in "1" above; *or*
3. A four-year high school diploma or its educational equivalent approved by a State's department of education or recognized accrediting organization and six years of experience as described in "1" above; *or*
4. A satisfactory combination of education and experience equivalent to "1", "2" or "3" above. However, all candidates must have at least a four-year high school diploma or its educational equivalent approved by a State's department of education or recognized accrediting organization and must possess at least three years of experience as described in "1" above, including the 18 months of administrative, managerial, executive or supervisory experience as described in "1" above.

Preferred Skills

1. In-depth hands-on experience with Microsoft SharePoint, Windows server and MS SQL database as a base system platform in supporting a complex organization.
2. Proven track record of planning, designing, organizing and controlling the overall activities of a major IT initiative that supports critical business needs.
3. Ability to lead a group of IT professionals in the delivery of effective IT solutions with prescribed scope, schedule and budget.
4. Thorough knowledge of systems development life cycle including requirements, validation, and training as well as implementation and rollout. In particular, comprehensive understanding of change management techniques associated with rollout of large system implementation.
5. Excellent communication skills and ability to work effectively with business management, vendors and all levels of IT professionals.

To Apply:

Please submit 2 copies of your resume placing the JVN# on the upper right corner of your resume.

The JVN# is located at the lower right corner of this page.

NYC Department of Environmental Protection

Recruitment Office: 59-17 Junction Boulevard -18th Floor - Flushing - NY 11373-5108

OR

Via E-mail, please submit your resume in Adobe PDF or Microsoft Word
placing the JVN# on the upper right corner of your resume as well as in the subject line to:

Recruit@dep.nyc.gov

For more information about DEP, visit us at: www.nyc.gov/dep

Appointments are subject to OMB approval.

Post Date: 1/9/2012	Post Until: 1/23/2012	JVN: 826-12-97287-EDC
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The City of New York is an Equal Opportunity Employer