

**NEW YORK CITY FIRE DEPARTMENT  
BUREAU OF FIRE PREVENTION  
PUBLIC CERTIFICATION AND EDUCATION**

**NOTICE OF EXAMINATION FOR**

**Title:** Consolidated Examination for the Certificate of Fitness for:  
Fireguard for Places of Public Assembly and Fire Guard for Film  
Studios (F-94)

**Date of Test:** Written tests are conducted Monday to Friday (except legal holidays)  
9:00 AM to 2:30 PM.

**QUALIFICATION REQUIREMENTS**

1. Applicants must be at least 18 years of age.
2. Applicants must have a reasonable understanding of the English language.
3. Applicants must present a letter of recommendation from his/her employer. The letter must be on official letterhead and must state the applicant's full name, character, physical condition, experience, and address of premises where applicant will be employed.
4. Applicants must present two (2) forms of satisfactory identification i.e., driver's license and passport picture ID.

**APPLICATION INFORMATION**

Application Fees: \$25.00 for originals and \$15.00 for renewals. The fee may be paid in cash, money order, or personal check payable to New York City Fire Department. The \$25.00 fee must be payable by all applicants prior to taking the Certificate of Fitness test. Application forms are available at the Public Certification Unit, 1<sup>st</sup> floor, 9 MetroTech Center, Brooklyn, NY 11201.

**TEST INFORMATION**

**Test:** The test will be of the written, multiple choice type. A passing score of at least 70% is required in order to secure a Certificate of Fitness. Individuals holding a Certificate as a Site Safety Manager from the Dept. of Buildings; or having three years of paid fire-fighting experience may have the written test waived. This procedure is the **Alternative Issuance Policy**. Call (718) 999-1986 for additional information and forms.