

NEW YORK CITY FIRE DEPARTMENT
Bureau of Fire Prevention
Public Certification and Education

MEMORANDUM OF UNDERSTANDING

BETWEEN THE NEW YORK CITY FIRE DEPARTMENT AND

This memorandum provides the procedures to follow in order to obtain a **Consolidated Certificate of Fitness for Consolidated Exam for: Supervision of Commercial Cryogenic/Refrigerated Systems (O₂, N₂O, CO₂, N₂, AR); Storage, Handling and Use of Cryogenic/Refrigerated Liquefied Gas Cylinders (G-97)** without a written test administered by the New York City Fire Department. Applications for alternative issuance must be submitted online - <http://www.nyc.gov/portal/site/businessexpress>, thru the safety officer of your organization, college or department or school. The safety officer must be approved by FDNY to submit applications.

Additionally, applicants may be called upon to be tested on a random basis at any time during the valid period of the certificate.

1. SUBMIT NOTARIZED STATEMENTS

A) A notarized statement from the manager of the premises where the applicant is to be employed stating that the applicant has a reasonable understanding of, and has received training in **CGA Pamphlet P-18 of 2006, NFPA 55(2005 Edition) (Compressed and Liquefied Gases in portable Cylinders); Fire Code Sections 3201-3206; 3RCNY §11-02, the G-97 study material** and is knowledgeable of the provisions contained therein regarding the storage and handling of cryogenic liquid gases and their use on the work site. This statement must include the applicant's full name, character, physical condition, experience, and address of premises where applicant is to be employed. This statement shall be submitted on Company's official letterhead. If applicant is self-employed he/she need only comply with B below.

B) A notarized statement from the applicant stating that he/she is being issued a Certificate of Fitness by the Fire Department, on the basis of his/her experience, education, and understanding of the rules, regulations, and requirements governing the storage and handling of cryogenic liquid gases and their use on the work site. This statement must include the applicant's full name, experience, and address of premises where applicant will be employed. If applicant is self-employed this statement must also affirm that he/she is familiar with **CGA Pamphlet P-18 of 2006, NFPA 55 (2005 Edition) (Compressed and Liquefied Gases in portable Cylinders); Fire Code Section 3201-3206; 3RCNY §11-02** and is knowledgeable of the provisions contained therein.

2. COMPLETE FORM

http://www.nyc.gov/html/fdny/pdf/fdny_cof_employee_affirmation_form.pdf

3. APPLICATION FEES

Payment via ePayment must be made using one of the following credit cards, either personal or business:

- Visa
- MasterCard
- American Express
- Discover

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4. PHOTOS

All applicants must submit a recent 2x2 color photo in JPG.

5. SPECIAL QUALIFICATIONS

Applicants must hold a:

- Doctor of Medicine (MD) or Dental Surgery (DDS) or Doctor of Veterinary (DVM)
- Bachelors degree in Chemistry, Biology, Biochemistry, Environmental or Health Sciences, Medical Technology, Chemical or Environmental engineering, or Related field plus **two year** of experience in the supervision of cryogenic/ refrigerated systems(O₂, N₂O, CO₂, N₂, AR), and/or in the storage and handling of cryogenic/refrigerated liquefied gas cylinders. **Or**
- License as a Certified Respiratory Therapy Technician (CRTT) Or
- License as a Registered Respiratory Therapist (RRT) issued by the National Board for Respiratory Care; Or
- License as a Respiratory Therapy Technician (RTT) or Respiratory Therapy (RT) issued by the NYS Dept. of Education; Or
- Certificate of Fitness for C-14 issued by NYC Fire Department.
- License as a High Pressure Steam Engineer from the Dept. of Buildings **and** a Certificate of Qualification for Refrigerating System Operating Engineer issued by the NYC Fire Department may apply for alternative issuance.

All claimed experience must be post baccalaureate. Any experience gained prior to the receipt of the degree will not be accepted toward meeting the AIP requirements.

All applicants must submit proof of education, including evidence of completion of training, diplomas, certificates, licenses, etc.

6. ADDITIONAL INFORMATION

All applicants wishing to renew their Certificate of Fitness shall submit a notarized statement attesting to their knowledge and understanding of amendments to in **CGA Pamphlet P-18 of 2006, NFPA 55 (2005 Edition) (Compressed and Liquefied Gases in portable Cylinders); Fire Code Section 3201-3206; 3RCNY §11-02** as stated in 1A above prior to submission of Certificate of Fitness renewal..

Applicants who have failed the written exam will not be allowed to take advantage of this policy. **Qualified applicants must submit all documentation by mail.**

Further questions may be addressed, in writing, to Elsa Araya, Deputy Dir. Public Certification Unit, at 9 MetroTech Center, Brooklyn, NY 11201 Room 1S-1A or email to arayae@fdny.nyc.gov.

7. Recipient of this exam may be subject to audit by the FDNY.