

February 5, 2010

Re: 2010-2011 Manfred Pakas Scholarship

Dear FDNY Family Member,

The Manfred Pakas Scholarship Fund provides scholarships for the children of New York City firefighters who have given their lives in the line of duty. These awards are to be used to defray the cost of tuition in undergraduate institutions of higher education. These awards are available during for undergraduate study at an accredited school.

If you are interested in being considered for a scholarship, please complete the enclosed application and return it to:

The New York City Fire Department
Family Assistance Unit, 8S-04K
9 MetroTech Center,
Brooklyn, N.Y., 11201
Attention: Jennifer Steed, Family

Applications and required documents must be submitted by close of business **April 15, 2010**.

Please follow the instructions below to ensure that your application is given due consideration.

- Print in black ink or type responses to the information requested on the application.
Students: Complete Part I and Part II, and sign Part IV of the application
Parent or Guardian: Complete Part III, and sign Part IV of the application
- Attach an official high school or college transcript.
- Write and submit with your package an essay of approximately 250 words on one of the following subjects:
 - a) What are you planning on studying and why?
 - b) What are your most meaningful achievements to date and how do they relate to your field of study or your future goals?
 - c) Describe how you have demonstrated leadership ability both in and out of school.

- Include two (2) letters of recommendation from educational professionals, employers, members of the clergy, supervisors of extra curricular activities in which you participate or other professionals who can attest to your character.

Not every submission will receive an award. Therefore, please make sure your writing sample and all the required documents are submitted by close of business **April 15,2010**.

Please do not hesitate to call me at (718)999-2653 if you have any questions or concerns. Good luck and congratulations on pursuing all of your academic dreams!

Sincerely,

Jennifer Steed

Family Liaison
Family Assistance Unit
(718)999-2653

P.S. If you would like a copy of the 2010 FDNY Scholarship booklet, please call me at 718-999-2653 or email steadje@fdny.nyc.gov