



## Contact Mailing Information

If you want DCA correspondence addressed and mailed to a contact other than the business name and address provided on page 1, please complete the information below.

Contact Name and Title ROSSANA WYGODA - SWA Architecture PLLC		
Mailing Address (Building Number, Street Name, Unit, e.g., Floor, Suite, or P.O. Box Number) 190 East Main Street		
City and State Huntington, NY	ZIP Code 11743	Borough (check one): <input type="checkbox"/> 01-Manhattan <input type="checkbox"/> 02-Bronx <input type="checkbox"/> 03-Brooklyn <input type="checkbox"/> 04-Queens <input type="checkbox"/> 05-Staten Island <input checked="" type="checkbox"/> 08-Outside NYC
Country USA		

Providing Social Security or Individual Taxpayer Identification numbers in Sections 2 and 3 is voluntary. The City requests this information under the NYC Charter and Administrative Code. This information will or may be used to allow the City of New York to maintain and update City databases, to carry out the powers and duties of the Department, and for other purposes necessary to promote the general welfare.

### Section 2 - Sole Proprietor

Last Name	Suffix, e.g., Jr., Sr., Esq. (optional)	First Name	Middle Name (optional)
Social Security Number or Individual Taxpayer Identification Number □ □ □ - □ □ - □ □ □ □			
Home Address (Building Number, Street Name, Unit, e.g., Floor, Suite)			
City and State	ZIP Code	Borough (check one): <input type="checkbox"/> 01-Manhattan <input type="checkbox"/> 02-Bronx <input type="checkbox"/> 03-Brooklyn <input type="checkbox"/> 04-Queens <input type="checkbox"/> 05-Staten Island <input type="checkbox"/> 08-Outside NYC	
Country			

### Section 3 – Corporate Officers, Partners, and Shareholders

You must provide information on *all* general partners and *all* corporate officers and *each* shareholder owning 10% or more of the business applying for a license. Note: Limited Liability Companies must provide information on *all* members. Nonprofits must provide information on *all* officers and *all* Board of Directors members. **Attach additional sheets if necessary.**

**Important:** If the partner or shareholder is an entity (rather than an individual), DCA will verify active status prior to license issuance. Corporations, Limited Partnerships, Limited Liability Companies, or Limited Liability Partnerships must register and remain active with the New York State Department of State. If you file your application in person, DCA can print a copy of the partner's or shareholder's Certificate of Incorporation and/or Certificate of Authority to Conduct Business in New York from the New York State Department of State's Web site.

See page 3.