

**City of New York
Department of Health and Mental Hygiene
125 Worth Street, Room 930
New York, NY 10013**

GRANT FUNDED

JVN #81608118880FSM

CITYWIDE JOB VACANCY NOTICE

Civil Service Title: Computer Systems Manager	Level: M-I
Title Code No.: 10050	Salary: \$45,758- \$100,738
Office Title: Client Manager	Work Location: 22 Cortlandt Street, New York, NY
Division/Work Unit: Division of Financial & Strategic Management Bureau of Informatics and Information Technology	No. of Positions: 1
Hours/Shift: Full-time	Position (s)#: 922072

DIVISION/PROGRAM DESCRIPTION:

The nation's leading local health department seeks a motivated and dynamic Computer Systems Manager/Client Manager professional to join its award-winning, innovative technology team in revolutionizing public health IT. The New York City Department of Health and Mental Hygiene (DOHMH) uses the latest technologies and enterprise wide application solutions in its groundbreaking work to promote and protect New Yorkers' health and improve DOHMH's business operations.

The Bureau of Informatics and Information Technology's award winning work ranges from mobile computing to in-house development to Bioterrorism surveillance. BIIT provides DOHMH's 6,500 staff in 50 locations with application development, network and technology services, IT security, help desk, business process reengineering and IT project management. IT Team members develop their ability to use cutting edge technologies including service-oriented architecture (SOA), J2EE development, middleware, Enterprise Service Bus (ESB) products, virtual data center solutions (including high-end SANs), enterprise content management (ECM) and Business Process Management (BPM) solutions.

JOB DESCRIPTION:

The Client Manager will be under the supervision of the Deputy Director of the Business Reengineering (BR) unit. The candidate will be responsible for managing the IT needs of his/her assigned clients within DOHMH. The Client Manager will be responsible for reviewing, analyzing, and evaluating business process and translating business requirements to technical requirements. The Client Manager will be also be responsible for the project management of IT projects, including the planning, execution and implementation of IT solutions and managing project teams consisting of Business Analysts, Developers and QA Staff.

Preferred Skills:

At least 2 years experience in IT project management and/or business analysis. Should have hands-on experience in managing enterprise-wide solutions. Excellent communication and writing skills. Ability to work with end-users, technical staff, and upper management

QUALIFICATION REQUIREMENTS:

- (1) A Master's degree in computer science from an accredited college and three years of progressively more responsible, fulltime, satisfactory experience using mainframe, mini- or micro-computer technology in computer applications programming, systems programming, computer systems development, data telecommunications, data base administration, or planning of data processing, at least 18 months of this experience must have been in an administrative, managerial or executive capacity in the areas of computer applications programming, systems programming, computer systems development, data telecommunications, data base administration, or planning of data processing or in the supervision of staff performing these duties; **or**
- (2) A Baccalaureate degree from an accredited college and four years of experience as described in "1" above; **or**
- (3) A four-year High School diploma or its educational equivalent and six years of experience as described in "1" above; **or**
- (4) Education and experience equivalent to "1", "2" or "3" above. However, all candidates must have at least a four-year high school diploma or its educational equivalent and must possess at least three years of experience as described in "1" above, including the 18 months of administrative, managerial, executive or supervisory experiences as described in "1" above.

NOTE: The following types of experience are **not** acceptable: superficial use of preprogrammed software without complex programming, design, implementation or management of the product; use of word processing packages; use of a hand held calculator; primarily the entering or updating of data in a system; the operation of data processing hardware or consoles.

NOTE: IF YOU WERE EDUCATED IN A FOREIGN SCHOOL, YOU MUST SUBMIT A FOREIGN DEGREE EVALUATION WITH YOUR RESUME.

TO APPLY, PLEASE SUBMIT RESUME ONLINE:

www.nyc.gov/health/careers

JVN search: 118880

If you do not have access to submit online, mail resume to NYC Department of Health and Mental Hygiene, 125 Worth Street, Room 930, Box #39, New York, NY 10013; indicating the JVN #. Please submit your resume once using only one of these methods.

Post Date: October 25, 2007

Post Until Filled

JVN # 81608118880FSM

DOHMH is an Equal Opportunity Employer