

**City of New York  
Department of Health and Mental Hygiene  
125 Worth Street, Room 930  
New York, NY 10013  
GRANT FUNDED**

**JVN: #81607115795FSM CITYWIDE JOB VACANCY NOTICE**

<b>Civil Service Title:</b> Computer Systems Manager	<b>Level:</b> II
<b>Title Code No.:</b> 10050	<b>Salary:</b> \$50,610 - \$108,192
<b>Office Title:</b> Director/Wintel Support	<b>Work Location:</b> 22 Cortlandt Street, New York, NY
<b>Division/Work Unit:</b> Division of Financial & Strategic Management/Bureau of Informatics & Information Technology	<b>No. of Positions:</b> 1
<b>Hours/Shift:</b> Full-time	<b>Position No.(s):</b> 922071

**DIVISION/PROGRAM DESCRIPTION:**

The nation's leading local health department seeks a motivated, dynamic Computer Systems Manager/Director of Wintel Support to join its award-winning, innovative technology team in revolutionizing public health IT. The New York City Department of Health and Mental Hygiene (DOHMH) uses the latest technologies and enterprise wide application solutions in its groundbreaking work to promote and protect New Yorkers' health and improve DOHMH's business operations.

The Bureau of Informatics and Information Technology's award winning work ranges from mobile computing to in-house development to Bioterrorism surveillance. BIIT provides DOHMH's 6,500 staff in 50 locations with application development, network and technology services, IT security, help desk, business process reengineering and IT project management. IT Team members develop their ability to use cutting edge technologies including service-oriented architecture (SOA), J2EE development, middleware, Enterprise Service Bus (ESB) products, virtual data center solutions (including high-end SANs), Enterprise Content Management (ECM) and Business Process Management (BPM) solutions.

**JOB DESCRIPTION:**

As a Computer System Manager/Director of Wintel Support you will be responsible for the DOHMH public health, homeland security and emergency response requirements. Ideal candidate should possess executive level management experience, analytical problem solving, and communications skills; have experience managing Wintel platform including Windows 2003, Exchange 2003 servers/services in a large network operation, and extremely diversified and complex business environment; ability to help IT management team to determine the root cause of any IT related problems, make preventive decisions and determine cost effective usage of IT resources in our collaborative, innovative development environment.

**PREFERRED SKILLS:**

**The preferred candidate should possess the following: solid technical knowledge of the Windows 2003 Server and Windows XP Professional platform; analytical and desktop support experience within a large-scale, complex environment; previous experience, utilizing Blackberry, Office XP/2003, Outlook Email, Active Directory and user's accounts administration. IP Networking knowledge and IP Telephony Call Center technology; strong analytical, organizational, time management, oral and written communication skills are preferred; ability to articulate to end user community in clear, concise understandable terms.**

**QUALIFICATION REQUIREMENTS:**

1. A Master's degree in computer science from an accredited college and three years of progressively more responsible, full-time, satisfactory experience using mainframe, mini-or micro-computer technology in computer applications programming, systems programming, computer systems development, data telecommunications, database administration, or planning of data processing, at least 18 months of this experience must have been in an administrative, managerial or executive capacity in the areas of computer applications programming, systems programming, computer systems development, data telecommunications, database administration, or planning of data processing or in the supervision of staff performing these duties; or
2. A Baccalaureate degree from an accredited college and four years of experience as described in "1" above; or
3. A four-year high school diploma or its educational equivalent and six years of experience as described in "1" above; or
4. Education and experience equivalent to "1", "2", or "3: above. However, all candidates must have at least a four-year high school diploma or its educational equivalent and must possess at least three years of experience as described in "1" above, including the 18 months of administrative, managerial, executive or supervisory experience as described in "1" above.

**NOTE:** The following types of experience are **not** acceptable: superficial use of preprogrammed software without complex programming, design, implementation or management of the product; use of word processing packages; use of a hand held calculator; primarily the entering or updating of data in a system; the operation of data processing hardware or consoles.

**IF YOU WERE EDUCATED IN A FOREIGN SCHOOL, YOU MUST SUBMIT A FOREIGN DEGREE EVALUATION, FROM AN APPROVED ORGANIZATION, WITH YOUR RESUME.**

**TO APPLY, PLEASE SUBMIT RESUME ONLINE:**

[www.nyc.gov/health/careers](http://www.nyc.gov/health/careers)

**JVN search: 115795**

If you do not have access to submit online, mail resume to NYC Department of Health and Mental Hygiene, 125 Worth Street, Room 930, Box #39, New York, NY 10013; indicating the JVN #. Please submit your resume once using only one of these methods.

**Post Date: June 08, 2007**

**Post Until Filled**

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**DOHMH is an Equal Opportunity Employer**