

City of New York
 Department of Health and Mental Hygiene
 125 Worth Street, Room 930
 New York, NY 10013

JVN: #8160811911FSM

CITYWIDE JOB VACANCY NOTICE

Civil Service Title:	Certified IT Administrator (Database)	Level:	III
Title Code No.:	13644	Salary:	\$71,869 - \$101,632
Office Title:	Database Developer	Work Location:	22 Cortland Street, New York, NY
Division/Work Unit:	Division of Financial & Strategic Management/Bureau of Informatics Information Technology (Informatics & Development)	No. of Positions:	1
Hours/Shift:	Full-time	Position(s)#:	000348

DIVISION/PROGRAM DESCRIPTION:

The nation's leading local health department seeks a motivated, dynamic Certified IT Administrator to join its award-winning, innovative technology team in revolutionizing public health IT. The New York City Department of Health and Mental Hygiene (DOHMH) uses the latest technologies and enterprise wide application solutions in its groundbreaking work to promote and protect New Yorkers' health and improve DOHMH's business operations.

JOB DESCRIPTION:

As a Certified IT Administrator you will:

- Perform tasks related to the development, implementation, maintenance, procedures, and functions using Oracle 9i/10g.
- Develop, design, implement, enhance, maintain and analyze database systems, queries, and procedures.
- Review and develop detailed system specifications and modify existing systems to accommodate changing business needs.

PREFERRED SKILLS:

The ideal candidate will possess a minimum of 3 years experience hands-on database administration using Oracle 9i/10g; knowledge with table and stored procedure design, performance tuning; experience with data integrity, data retention, backups, and disaster planning. The candidate will also have excellent verbal and written communication skills and the ability to work independently and collaboratively; excellent analytical, organizational, and interpersonal skills and the ability to analyze and understand complex business processes.

QUALIFICATION REQUIREMENTS:

Professional/vendor certification(s) in database administration that is required for the position to be filled. In addition, all candidates must have the following:

1. A Baccalaureate degree from an accredited college, and two years of satisfactory full-time (not classroom based) experience in database administration planning, design, configuration, installation, troubleshooting, integration, performance monitoring, maintenance, enhancement, and security management; or
2. A four-year High School diploma or its educational equivalent and six years of satisfactory full-time (not classroom based) information technology experience of which at least 2 years must have been as described in "1" above; or
3. A Masters degree in computer science or a related field from an accredited college may substitute for one year of experience. However, all candidates must have at least one year of satisfactory full-time (not classroom based) information technology experience as described in "1" above.

NOTE:

In addition to meeting the minimum Qualification Requirements: Incumbents may be required to update existing and/or obtain additional professional industry-standard certification(s) for current and future technical environment(s) in which they may be assigned to work, as determined by the employing agency.

SPECIAL NOTE: All Candidates must have: a) Oracle 9i DBA Oracle Certified Professional (OCP); or b) Oracle 9i Database Administrator Certified Master

TO APPLY, PLEASE SUBMIT RESUME ONLINE:

www.nyc.gov/health/careers

JVN search: 119111

If you do not have access to submit online, mail resume to NYC Department of Health and Mental Hygiene, 125 Worth Street, Room930, Box #39, New York, NY 10013; indicating the JVN #. Please submit your resume once using only one of these methods.

Post Date: November 21, 2007

Post Until Filled

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DOHMH is an Equal Opportunity Employer