

**City of New York  
Department of Health & Mental Hygiene  
125 Worth Street, Room 930  
New York, NY 10013**

**JVN#:81608120382FSM**

**CITYWIDE JOB VACANCY NOTICE**

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| <b>Civil Service Title:</b> Computer Systems Manager  | <b>Level:</b> M-V                                      |
| <b>Title Code No.:</b> 10050  | <b>Salary:</b> Commensurate upon experience            |
| <b>Office Title:</b> Chief Information Officer  | <b>Work Location:</b> 22 Cortlandt, New York, NY 10007 |
| <b>Division/Work Unit:</b> Division of Financial & Strategic Management/ Bureau of Informatics And Information Technology | <b>No. of Positions:</b> 1                             |
| <b>Hours/Shift:</b> Full-Time   | <b>Position No.:</b> 861032                            |

**DIVISION/PROGRAM DESCRIPTION:**

The NYC Health Department, a national health IT leader, seeks a dynamic CIO to continue to revolutionize local public health IT. We use the latest technologies and enterprise-wide application solutions in our groundbreaking work to promote and protect New Yorkers' health and improve business operations. The CIO oversees \$80 million and 150 IT staff who provide the agency's 6,800 staff in 50 locations with application development, network and technology services, IT security, help desk, business process reengineering, and IT project management. Current cutting-edge projects range from electronic health records, bioterrorism surveillance, as well as enterprise wide workflow and document management solutions in consolidation of a virtualized data center.

Recent press and awards include: "Innovating for Growth" on the Cover of Smart Enterprise magazine; Mobilizer magazine's Mobilizer Award for our Daycare Field Inspection Automation in 2006; NYC Excellence in Technology Awards for Best In-House Developed Application (STD Electronic Medical Record System) and twice for Most Innovative Use of Technology (GIS and Handheld Technology); and the 2003 and 2004 ESRI International User Conference awards for Special Achievement in GIS

**JOB DESCRIPTION:**

The CIO will:

- Oversee the staff and budget of the Bureau of Informatics and Information Technology.
- Develop internally and manage outsourced delivery of complex n-tier enterprise systems for a 60-project portfolio. These include electronic health record systems, clinical data systems, laboratory information systems, patient registries, bio-terrorism early warning and response systems, case management and surveillance systems, mobile computing, inspection scheduling, e-form and business workflow applications.
- Lead business process reengineering to assist the agency in designing, developing and implementing more efficient and effective program and operational management.
- Support 100 individual applications and large enterprise data systems, including NYC's birth and death records, immunization records and lead testing results for all NYC children, and inspection records for DOHMH-licensed and other establishments.
- Direct the implementation of high speed, fiber optic intranet, wide area network, and VPN services. Ensure cross-platform integration, communications and data sharing between agency and external systems, and provide client services including e-mail and internet access. Ensure redundancy, disaster recovery, and system availability.
- Ensure information security, compliance with HIPAA, electronic signature, and confidentiality requirements, and implement identity management solutions for staff and partners.

**PREFERRED SKILLS:**

- Superb leadership, communication and interpersonal skills
- Conceptual, strategic, and visionary thinking
- Strong organizational skills to manage a diverse project portfolio and central IT resources
- Demonstrated ability to:
  - Bring the benefits of IT to solve business issues while also managing costs and risk
  - Conceptualize, launch and deliver multiple IT projects on time and within budget
  - Identify and evaluate new technological developments and their application
  - Function in a collaborative and collegial environment
  - Communicate with and understand the needs of non-technical internal clients

**PREFERRED EXPERIENCE**

- At least 10 years of senior IT management experience
- Management in both the public or private sectors
- Experience in application development, business process reengineering and IT infrastructure

**QUALIFICATION REQUIREMENTS:**

1. A Master's degree in computer science from an accredited college and three years of progressively more responsible, full-time, satisfactory experience using mainframe, mini-or micro-computer technology in computer applications programming, systems programming, computer systems development, data telecommunications, database administration, or planning of data processing, at least 18 months of this experience must have been in an administrative, managerial or executive capacity in the areas of computer applications programming, systems programming, computer systems development, data telecommunications, database administration, or planning of data processing or in the supervision of staff performing these duties; or
2. A Baccalaureate degree from an accredited college and four years of experience as described in (1) above; or
3. A four-year high school diploma or its educational equivalent and six years of experience as described in (1) above; or
4. Education and experience equivalent to (1), (2), or (3) above. However, all candidates must have at least a four-year high school diploma or its educational equivalent and must possess at least three years of experience as described in (1) above, including the 18 months of administrative, managerial, executive or supervisory experience as described in (1) above.

NOTE: The following types of experience are not acceptable: superficial use of preprogrammed software without complex programming, design, implementation or management of the product; use of word processing packages; use of a hand held calculator; primarily the entering or updating of data in a system; the operation of data processing hardware or consoles.

IF YOU WERE EDUCATED IN A FOREIGN SCHOOL, YOU MUST SUBMIT A FOREIGN DEGREE EVALUATION, FROM AN APPROVED ORGANIZATION, WITH YOUR RESUME.

**TO APPLY, PLEASE SUBMIT RESUME ONLINE: [www.nyc.gov/health/careers](http://www.nyc.gov/health/careers)**

**JVN search: 120382**

If you do not have access to submit online, mail or fax resume to NYC Department of Health and Mental Hygiene, 125 Worth Street, Room 930, Box #39, New York, NY 10013; indicating the JVN #. Please submit your resume once using only one of these methods.

**Post Date: December 27, 2007**

**Post Until: February 8, 2008**

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