

City of New York
Financial Information Services Agency
Job Vacancy Notice

Civil Service Title: Computer Systems Manager	Level: M1
Title Code No: 10050	Salary: \$45,758/\$49,346-\$100,000
Office Title: Security Administrator	Work location: 450 West 33 St, New York NY
Division/Work Unit: Fin Sys/Ops	Number of Positions: 1
Hours/Shift: Monday - Friday 9am to 5pm	
Job Description	
<p>FISA is seeking a Security Administrator for Advantage 3.x a governmental ERP package (similar to JD Edwards, PeopleSoft & SAP). The Security Administrator will work with the Business and Technology Teams to configure the user, role, row, column, and application to support the FMS/3 project. This role will support all functional areas of the project (Financial, Budgeting, Reporting, etc). The Security Administrator will work with internal and external project team members to design and define the security requirements and specifications, develop test solutions, and implement the resulting solutions. The Security Administrator will participate in application, database, operating system and network security activities. Major components of platform are AIX, DB2, Oracle, ACF2/Etrust and Business Objects. The candidate will work closely with the vendor in order to acquire knowledge and experience with the Advantage application. The Security Administrator will: Review all identifiable areas of security of the Advantage 3.x system and the operations of the system; Coordinate with the FMS/3 project management leaders, process team leads, and IT to deliver Advantage 3.x solutions that support the project's needs; Install, configure, and maintain application security within the multiple Advantage 3.x systems and environments in line with the system architecture and FMS/3 project needs, including development, test, training, quality assurance, and production systems; Participate in application, database, operating system and network security activities; Maintain table and profile settings across several products; Participate in application technical and functional testing to ensure adherence to business requirements; Support the project team by establishing procedures for user maintenance, and executing those procedures in a timely manner; Ensure that security related project deliverables adhere to established standards, and that these deliverables meet internal and external audit requirements and are in line with project timelines and requirements; Document and report accomplishments, issues, and status to project management; Provide user support and participate actively in issues resolution; Participate in scheduled functional and application training.</p>	
Qualification Requirements	
<p>1. A master's degree in computer science from an accredited college and three years of progressively more responsible, full-time, satisfactory experience using mainframe, mini- or micro-computer technology in computer applications programming, systems programming, computer systems development, data telecommunications, data base administration, or planning of data processing, at least 18 months of this experience must have been in an administrative, managerial or executive capacity in the areas of computer applications programming, systems programming, computer systems development, data telecommunications, database administration, or planning of data processing or in the supervision of staff performing these duties; or 2. A baccalaureate degree from an accredited college and four years of experience as described in "1" above; or 3. A four-year high school diploma or its educational equivalent and six years of experience as described in "1" above; or 4. Education and experience equivalent to "1", "2" or "3" above. However, all candidates must have at least a four-year high school diploma or its educational equivalent and must possess at least three years of experience as described in "1" above, including the 18 months of administrative, managerial, executive or supervisory experience as described in "1" above.</p>	
Essential Skills	
<p>PeopleSoft, SAP or a comparable ERP experience; Ability to work well in a team environment; Excellent interpersonal, organizational and communication (oral and written) skills preferred.</p>	
To Apply:	
<p>Please e-mail resume to: jvn-1360@fisa.nyc.gov</p> <p>Be sure the JVN# you are interested in is clearly indicated in the upper right hand corner of your resume.</p> <p>PLEASE NOTE: Applications that do not reference a JVN # will be considered incomplete. While all complete applications will be given consideration, only candidates selected for an interview will be contacted by FISA.</p> <p>P382</p>	
Post Date: 05/16/2008	Post Until: Filled
JVN: 127-2008-001360	

The City of New York is an Equal Opportunity Employer.