

**City of New York
Department of Health and Mental Hygiene
125 Worth Street, Room 930
New York, NY 10013**

JVN: #81607109274FSM

CITYWIDE JOB VACANCY NOTICE

Civil Service Title:	Certified Database Administrator	Level:	III
Title Code No.:	13694	Salary:	\$65,681 - \$92,881
Office Title:	Financial Systems Database Specialist	Work Location:	125 Worth Street, New York, N.Y. 10013
Division/Work Unit:	Division of Financial & Strategic Management/Bureau of Finance & Planning	No. of Positions:	1
Hours/Shift:	Full-time	Position(s)#:	912066

JOB DESCRIPTION:

The Office of Financial System and Analysis is seeking a Financial Systems Database Specialist to join our IT implementation team to manage all financial databases for applications developed and supported by the Bureau of Finance and Planning. The selected candidate will also be responsible to:

- Define the infrastructure and data architecture for all internal financial databases (development, test, production)
- Design, implement, support and manage all necessary security measures for internal financial systems (encryption, access management, storage management, communications)
- Define, document and manage the data model for all internal finance applications
- Create and maintain data dictionary for all internal finance databases
- Consult on all data integration issues for projects that affect the Bureau of Finance and Planning
- Mentor and train junior Finance and Planning technical staff in database and server skills
- Consult with internal finance application developers on database issues.

PREFERRED SKILLS:

- Hands-on (*i.e.* not only classroom) experience managing production databases using SQL Server 2000 (minimum 3 years in addition to any classroom experience) in a Microsoft environment (VB.Net/IIS).
- Certification in SQL Server 2005/2000.
- Working knowledge of SQL Server 2005.
- Experience in data security and encryption techniques and issues
- Experience in designing the infrastructure for a highly available system (failover, disaster recovery).
- Hands-on experience defining, implementing and supporting databases of at least the same size and complexity as those for which Finance and Planning is responsible.
- Hands-on experience with XML data exchange
- Experience working as the primary support staff for critical systems.
- Experience in knowledge transfer and mentoring junior staff.

QUALIFICATION REQUIREMENTS:

Professional/vendor certification(s) in database administration that is required for the position to be filled. In addition, all candidates must have the following:

1. A Baccalaureate degree from an accredited college, and two years of satisfactory full-time (not classroom based) experience in database administration planning, design, configuration, installation, troubleshooting, integration, performance monitoring, maintenance, enhancement, and security management; or
2. A four-year High School diploma or its educational equivalent and six years of satisfactory full-time (not classroom based) information technology experience of which at least 2 years must have been as described in "1" above; or
3. A Masters degree in computer science or a related field from an accredited college may substitute for one year of experience. However, all candidates must have at least one year of satisfactory full-time (not classroom based) information technology experience as described in "1" above.

SPECIAL NOTE:

ALL APPLICANTS MUST BE CERTIFIED BY MICROSOFT AS A MICROSOFT CERTIFIED DATABASE ADMINISTRATOR (MCDBA).

NOTES: In addition to meeting the minimum qualification requirements: Incumbents may be required to update existing and/or obtain additional professional industry-standard certification(s) for current and future technical environment(s) in which they may be assigned to work, as determined by the employing agency.

Probationary Period: In accordance with Rule 5.2.1 (b) of the Personnel Rules and Regulations of the City of New York, the Commissioner of the Department of Citywide Administrative Services has determined that the Terms and Conditions for appointment to these positions shall include a probationary period of one year.

TO APPLY, PLEASE SUBMIT RESUME ONLINE:

www.nyc.gov/health/careers

JVN search: 109274

If you do not have access to submit online, mail resume to NYC Department of Health and Mental Hygiene, 125 Worth Street, Room930, Box #39, New York, NY 10013; indicating the JVN #. Please submit your resume once using only one of these methods.

Post Date: July 11, 2006

Post Until Filled

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DOHMH is an Equal Opportunity Employer